

POSITION: English Tutor
TEAM: Skills for Life

QUALIFICATIONS	ESSENTIAL /DESIRABLE (E/D)	TO BE IDENTIFIED FROM: (AF/QC/I/E)
A recognised teaching qualification eg CertEd, PGCE, CTLLS, DTLLS	E	QC
Minimum level 2 qualification in maths and English	E	QC
Level 4/5 Subject Specialism in English	D	QC
KNOWLEDGE		
Knowledge and understanding of the Functional Skills Subject Content	D	I
A knowledge of Work based Learning/Apprenticeships and the Study Programme	D	I
EXPERIENCE		
Previous experience of delivering English	E	I
Previous experience of delivering Functional Skills qualifications	D	I
Previous experience of delivering in a variety of ways ie 1-1, classroom based and remote	D	I
SKILLS AND ABILITIES		
Good ICT skills including MS Office applications and MS Teams	E	I
Ability to adapt/differentiate delivery to meet the needs of the learner(s)	E	I
CHARACTERISTICS		
Excellent communication skills	E	I/R
Organised, motivated and self driven	E	I/R
Passionate about maths and English and supporting learners to progress	E	I/R
Team worker	E	I/R

NLTG REQUIREMENTS		
Full driving licence	E	I/QC
Good sickness and attendance records	E	I/R
Willingness to undertake CPD related to the job role	E	I

*NLTG does not want to appoint team members with a poor sickness/attendance record where there is no underlying medical reason.

This does not affect any individuals' rights under the Equality Act.

AF = Application Form

QC = Qualification Check

I = Interview

E = Exercise

R = Reference

This role falls under the scope of regulated activity	YES
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