

ENVIRONMENTAL & SUSTAINABILITY POLICY

Policy last updated: August 2024

Review date: August 2025

1. Commitment

NLTG are committed to promoting and continually improving sustainable development to all our stakeholders (employers, partners, subcontractors, learners involved/participating in NLTG delivered Government – employer co-invested funded/ ESF funded training provision) and staff) for the benefit of society and the environment.

NLTG have made a Green Growth Pledge (NLTGreen) to further demonstrate to our customers and the wider business community that we are taking action to become a cleaner and greener organisation. Further information in respect of our commitment (i.e. what we have done already, what we are planning to do and future considerations) is detailed within our Business Plan for sustainability (NL0626ag)

This includes paying due regard to how we commit to reviewing and where appropriate improving the following areas:

- Environmental policy and Management systems
- Utilities management
- Heating and cooling in our premises
- Travel (including company fleet)
- Lighting
- Fuel use
- Water use
- Products and packaging
- Production Processes
- Pollution Prevention
- In the Office
- Buying Green
- Waste and recycling
- Managing Risk
- Renewable Energy generation

We will continue to comply with all relevant environmental legislation and strive towards achieving best practice.

2. Aims

Key aims of our environmental and sustainability policy are in line with Government strategies

- A. Economic prosperity/ cost of living – via our Employer engagement strategy, meeting government (DfE) and Local Enterprise Partnership priorities through our provision i.e.
 - **Apprenticeships** - Delivery of all age Work based Apprenticeship programmes Levels 2 to 5
 - **Study Programme** - Programme to support career development and the transition of young people into Apprenticeships, employment or Further Education
 - **Skills support for the Unemployed-** Programme to support transition of adults into employment
- B. Maximising and protecting the environment without negatively impacting on the ability of future generations to do the same e.g. increasingly Standards require Apprentices to undertake training in environmental issues as part of their training. Consequently, our tutors have to develop resources to deliver such training, employers benefit from projects / initiatives that the learner does in order to meet the specific criteria and the learner benefits from a wider knowledge and understanding of the environment and impacts.
- C. Having a policy that promotes sustainable development- this policy and our business plan for sustainability and the environment (NL0626 ag)

3. Context

NLTG were in scope of Phase 1 of the Energy Savings Opportunity Scheme (ESOS), and subsequently had an ESOS assessment completed by an energy consultant service however we do not meet any of the criteria for ESOS Phase 2. The ESOS Assessment Phase 1 identified an existing baseline assessment of our position in terms of waste minimisation, recycling and energy consumption and identify estimates of sustainable developments.

4. Responsibilities

NLTG Buildings Manager and Quality Manager co-ordinates NLTG's ongoing compliance to this policy, liaising with NLTG Managing Director.

5. Our plan

Ongoing compliance, identification of environmental risks, recording and monitoring of impacts and implementation of environmental and sustainability measures are documented in our Sustainability Business plan under the following key areas:

- 1) Environmental impact (including disposal of waste by registered waste collectors and compliance with the Waste Electrical and Electronic Equipment (WEEE) Regulations)
- 2) Supply Chain and Market Places
- 3) Community Investment and Social Impact
- 4) Employment Practices

The Sustainability plan is updated at least every 6 months and communicated via the Intranet. Summary of progress is communicated via Business Review Team Meetings and team briefings.

6. References

This policy links with other NLTG policies / as per NL0500 e.g. Health and Safety, Business Continuity, Internet, Email and Computer Policy, Portable Device Policy and Mobile Phone Policy.

Appendix 1 to this policy lists NLTG recycling / disposal companies.
This policy is reviewed at least annually.



Signed: _____
GARETH LINDSAY
NLTG Managing Director

APPENDIX 1
RECYCLING/DISPOSAL COMPANIES

COMPANY	CONTACT DETAILS	CONTACT NUMBER	APPROVED BY
BETA GROUP LTD	UNDERBANK MILL, BURNLEY ROAD, BACUP, LANCASHIRE, OL13 8AQ	01706 878330	REMOVAL OF LIQUID WASTE FROM COVE/SPRAY SHOP
BURY COUNCIL	KNOWSLEY PLACE, KNOWSLEY ST, BURY BL9 0SW	0161 253 5000	GENERAL WASTE, CARDBOARD & PAPER WASTE
COMPUTER WASTE LTD	UNIT 23, MOSS LANE INDUSTRIAL ESTATE, ROYTON, OLDHAM, OL26 6HR	01706 844699	COMPUTER WASTE
HYNDBURN BOUROUGH COUNCIL	WILLOWS LANE, ACCRINGTON, LANCASHIRE, BB5 0RT	01254 356 266	GENERAL WASTE, CARDBOARD AND PAPER WASTE
MERCURY RECYCLING LTD	MERCURY HOUSE 17 COMMERCE WAY TRAFFORD PARK MANCHESTER M17 1HW	0161 877 0977	FLUORESCENT TUBES
NEXUS HYGIENE LTD	UNIT 4, BROOKMILL WREA GREEN, PRESTON, PR4 2PH	01772 671500	HYGIENE DISPOSAL SERVICES
RISHTON WASTEPAPER LTD	UNIT 12/RIVERSIDE IND EST/HERMITAGE ST, BLACKBURN BB1 4NF	01254 885606	COLLECTION AND SHREDING OF CONFIDENTIAL MEDIA/ DOCUMENTS
OLDHAM COUNCIL	CIVIC CENTRE, WATER STREET, OLDHAM, OL1 1UT	0161 770 3000	GENERAL WASTE, CARDBOARD & PAPER WASTE