

ENVIRONMENTAL, ENERGY & SUSTAINABILITY POLICY

Policy last updated: May 2022

Review date: August 2023

1. Commitment

NLTG are committed to promoting and continually improving sustainable development to all our stakeholders (employers, partners, subcontractors, learners involved/participating in NLTG delivered Government – employer co-invested funded/ ESF funded training provision) and staff) for the benefit of society and the environment.

In 2021 NLTG made a Green Growth Pledge to further demonstrate to our customers and the wider business community that we are taking action to become a cleaner and greener organisation.

As part of our commitment in October 2021 we arranged for a European Regional Development Funded “Making Carbon Work” (MaCaW) assessment of our Carbon Baseline that included a review of our

- a) resource usage analysis i.e. electricity, gas, water, waste and transport
- b) our energy management arrangements
- c) CO2E baseline
- d) arrangements in respect of our
 - Energy management, communication and targets
 - Energy monitoring
 - Industrial equipment
 - Building fabric and insulation
 - Heating, Ventilation and Air Conditioning
 - Heating system maintenance
 - Combined Heat and power
 - Hot water
 - Refrigeration
 - Lighting and lighting controls
 - Compressed Air
 - Motors and drivers
 - Voltage Optimisation
 - Power Factor
 - Transport Operations
 - Renewable energy

In March 2022 following receipt of this assessment report NLTG reviewed the recommendations and created a SWOT analysis and Improvement plan both uploaded on Sharepoint. This Improvement plan is subject to 4 monthly reviews of progress as part of NLTG’s Intent, Implementation and Impact strategy.

We will continue to comply with all relevant environmental legislation and strive towards achieving best practice.

2. Objective

Our objective is to reduce our Carbon footprint from 222.69 CO₂E tonnes in 2022 to 187.1 CO₂E tonnes by August 2023 (reduction of 16%) i.e. by specifically actioning recommendations 1, 6, 7, 8, 9 and working towards the remaining actions listed on page (ii) of the Executive summary of NLTG's MaCaW assessment report.

3. Aims

Key aims of our environmental, energy and sustainability policy are in line with Government strategies

A. Economic recovery following Covid 19 pandemic – via our Employer engagement strategy meeting government, Local Enterprise Partnership priorities and Local Skills Improvement Plans (LSIPs) including continued ESFA/ESF co-invested/ funded provision i.e.

- **Apprenticeships** - Delivery of all age Work based Apprenticeship programmes Levels 2 to 5
- **Study Programme** - Programme to support career development and the transition of young people into Apprenticeships, employment or Further Education
- **Traineeship Programme**- Programme to support career development and the transition of young people into Apprenticeships and employment
- **Skills support for the Unemployed**- Programme to support transition of people into employment
- **Skills support for the Workplace** Programme to support the career development of people in the workplace

B. Maximising and protecting the environment without negatively impacting on the ability of future generations to do the same e.g. increasingly Standards require Apprentices to undertake training in environmental issues as part of their training. Consequently our tutors have to develop resources to deliver such training, employers benefit from projects / initiatives that the learner does in order to meet the specific criteria and the learner benefits from a wider knowledge and understanding of the environment and impacts.

C. Having a policy that promotes sustainable development and energy reduction- this policy and aforementioned Implementation plan.

4. Context

NLTG were in scope of Phase 1 of the Energy Savings Opportunity Scheme (ESOS), and subsequently had an ESOS assessment completed by an energy consultant service however we do not meet any of the criteria for ESOS Phase 2. The ESOS Assessment Phase 1 identified an existing baseline assessment of our

position in terms of waste minimisation, recycling and energy consumption and identify estimates of sustainable developments.

5. Responsibilities

NLTG Health and Safety Manager co-ordinates NLTG's ongoing compliance to this policy, liaising with NLTG Managing Director. By July 2022 we will have an employee who will champion our environment, energy and sustainability commitment across NLTG.

We recognise our employees and learners behaviours play a key part in meeting this policy i.e. by

- switching IT equipment off overnight and enabling standby or energy saving features when not in use for more than 30 minutes
- Turning down/off thermostatic radiator valves before opening windows
- Switching off electric radiators when rooms are vacated
- Switch off lighting when rooms are vacated

6. Our plan

Ongoing compliance, identification of environmental risks, recording and monitoring of impacts and implementation of environmental, energy and sustainability measures are documented in our Implementation plan.

7. References

This policy links with other NLTG policies / as per NL0500 e.g. Health and Safety, Business Continuity, Internet, Email and Computer Policy, iPad Usage Policy and Mobile Phone Policy.

Appendix 1 to this policy lists NLTG recycling / disposal companies.

This policy is reviewed at least annually.



Signed: _____

GARETH LINDSAY

NLTG Managing Director

APPENDIX 1

RECYCLING/DISPOSAL COMPANIES

COMPANY	CONTACT DETAILS	MOB NUMBER	LAND LINE	APPROVED BY
SYMPHONY COATINGS	SYMPHONY COATINGS NORTH WEST, 36 STANLEY ROAD,		0161 272114	REMOVAL OF LIQUID WASTE FROM

	WHITEFIELD, MANCHESTER, M45 8QX			COVE/SPRAY SHOP
COMPUTER WASTE LTD	UNIT 23, MOSS LANE INDUSTRIAL ESTATE, ROYTON, OLDHAM, OL26 6HR		01706 844699	COMPUTER WASTE
HYNDBURN BOUROUGH COUNCIL	WILLOWS LANE, ACCRINGTON, LANCASHIRE, BB5 0RT		01254 356 266	GENERAL WASTE, CARDBOARD AND PAPER WASTE
J M OFFICE STATIONERY	UNIT 29, BERKLEY BUSINESS PARK, TURNER STREET, ASHTON UNDER LINE, OL6 8LB	8448009640		DISPOSAL OF INK/ TONER CARTRIDGES
MERCURY RECYCLING LTD	MERCURY HOUSE 17 COMMERCE WAY TRAFFORD PARK MANCHESTER M17 1HW		0161 877 0977	FLUORESCENT TUBES
NEXUS HYGIENE LTD	UNIT 4, BROOKMILL WREA GREEN, PRESTON, PR4 2PH		01772 671500	HYGIENE DISPOSAL SERVICES
SAFESHRED	UNIT 5, HAYDOCK LANE INDUSTRIAL ESTATE, HAYDOCK, MERSEYSIDE, WA11 9UY	0844 880 4991		COLLECTION AND SHREDING OF CONFIDENTIAL MEDIA
RISHTON WASTE PAPER	UNIT 12, RIVERSIDE INDUSTRIAL ESTATE, HERMITAGE STREET, BLACKBURN BB1 4NF		01254 885606	COLLECTION AND SHREDING OF CONFIDENTIAL MEDIA
OLDHAM COUNCIL	CIVIC CENTRE, WATER STREET, OLDHAM, OL1 1UT		0161 770 3000	GENERAL WASTE, CARDBOARD & PAPER WASTE
BURY COUNCIL	TOWN HALL, KNOWSLEY STREET, BURY, BL9 0SW		0161 253 5000	GENERAL WASTE, CARDBOARD & PAPER WASTE