

'Train to Gain'

What does Train to Gain mean to you?

It means that your workforce can achieve a National Vocational Qualification for FREE!

Your employees are eligible if they:

- Hold a contract of employment
- Are a citizen of an EU member state
- Are not currently on a Government funded programme
- Do not have 5 GCSE Grades A-C, or NVQ Level 2 or equivalent
- Have not achieved an academic qualification at degree or A Level

We are able to offer your employees the opportunity to access one of the following NVQ's via the Train to Gain programme



Hospitality and Catering

These NVQs are intended for people training for or employed in the hospitality and catering industry. They establish the knowledge and skills required from initial food preparation, cooking, bar service, food service and supervisory responsibilities across a wide range of occupations.

Food & Drink Manufacturing Operations

This NVQ is designed for people currently working within the food industry who wish to achieve a formal qualification. The employee would be expected to demonstrate their competence in problem solving, maintaining produce quality, hygiene, safety and cleaning.



Information Technology

This NVQ covers people who use I.T. for a variety of reasons, whether it is the software side i.e. spreadsheets/word processing/email/databases etc or the hardware side i.e. connecting P.C.s/upgrading hardware/troubleshooting etc - there's something for everyone.

Administration

This NVQ covers people who have a variety of roles within a modern office environment. These roles can be as diverse as from filing to using spreadsheets, word processing or debt collection. There are other topics, for example, travel and accommodation, telephone, using office equipment and plenty more.





Customer Service

This NVQ is aimed at people who are in job roles where they deliver service to customers. This NVQ will help employers and employees achieve and demonstrate total quality as part of a continuous customer service improvement programme.

Team Leading

This NVQ is intended for individuals who have a responsibility for the work of others, as they lead a team. It is suitable for people who are entering management or who have the ability and the opportunity to demonstrate recognisable management and leadership skills, for example: providing leadership for your team, encouraging innovation, allocating and checking work.



Glass

There are 2 different NVQs available: Glass Processing and Window/Door Fabrication. These NVQs are intended for those who have relevant experience within the industry and wish to recognise this by achieving a Level 2 NVQ. The NVQs recognise both job knowledge and ability and can assist in improving performance. The NVQs are nationally recognised throughout the industry and can be seen as a mark of quality.

Furniture

NVQs are available in the following areas: Woodmachining, Furniture Assembly, Upholstery and Spray Polishing. Your employees will gain knowledge and will be assessed in all areas of production and manufacture whilst developing their skills and working towards an NVQ.



Manufacturing

This NVQ is intended for those in the manufacturing industries that have no formal occupationally related qualifications and is aimed at the shop floor level. The areas of manufacturing are vast and most areas can meet the criteria. The NVQs will not only benefit the employee as they will gain a nationally recognised Level 2 NVQ, but they will also benefit the employer.

Logistics/Warehousing

This NVQ is intended for those in the Logistic and Warehouse industries that have no formal qualifications and is aimed at the logistic/warehouse operative level. The areas of logistics/warehousing are vast and most areas of warehouse, storage, logistics and traffic office can meet the criteria.



Skills for Life (Literacy or Numeracy)

Alongside the NVQ, individuals can work on improving either their literacy or numeracy skills. This can lead to an Adult Literacy or Numeracy qualification.

TRAIN & DEVELOP YOUR WORKFORCE TODAY

For further information contact our Skills Hotline

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